

MAIDS MORETON PARISH COUNCIL

Clerk to the Council – Jacky Dale-Evans
Serendipity, Main Street, Maids Moreton, Bucks, MK18 1QS
Tel: 01280 814483 Email: maidsmoretonclerk@gmail.com
www.bucksvoice.net/maids-moreton-parish-council/

Issue Date: 25th September 2019

Dear Councillor,

You are hereby summoned to the meeting of Maids Moreton Parish Council at Maids Moreton Village Hall, Main Street, Maids Moreton, MK18 1QS on Wednesday 2nd October at 7.30pm when the under mentioned business will be transacted.

AGENDA

140/19 **To receive apologies for absence and welcome.**

141/19 **Public Open Forum 1:** Members of the public are invited to bring matters to the attention of the council. Please note that only items on this agenda can be discussed and agreed at this meeting.

142/19 **Members Interests:** Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda, as required by the Maids Moreton Parish Council Code of Conduct for Members and by the Localism Act 2011.

143/19 **Approval of minutes:** To agree the minutes from the Parish Council Meeting held in the Bisto, Gracewell Care Home on 4th September 2019.

144/19 **Finance and Accounts**

- a. To agree financial statements of accounts and bank reconciliations for the end August 2019
- b. To review and act on invoices received and bank payments to be made in September 2019
- c. Annual audit – to approve the end of year accounts and to note the external audit report
- d. To arrange a budget meeting to agree the budget/precept for 2020
- e. To complete the change of details mandate for the bank account.
- f. To seek approval for a new internal auditor John Marshall – see email for information

Invoices

Date	Details	Amount
02/08/2019	Plumbing and Gas Solutions	£1038.67
08/08/2019	Zurich Municipal Insurance	£1461.30
09/09/2019	PKF Accountants & Bus Advisors	£240.00
09/09/2019	Fireworks International	£887.96

There are other invoices for which have yet to be clarified if they are outstanding or not. GM Services have sent us a statement of account and I am working through this.

145/19 **To provide an update on Insurance:** The council are in a long-term agreement with Zurich Municipal Insurance and will continue with agreement until such time as it expires. Invoice to paid as above.

146/19 **Planning:** to discuss and agree comments on the following planning applications:

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Application Number	Details	Progress
19/03144/APP	Replacement of existing rear conservatory with a single storey rear extension, single storey side extension and cladding and insulation to existing gable Primrose Cottage Duck Lake Maids Moreton Buckinghamshire MK18 1RF	Comment deadline Oct 3rd
19/03260/APP	Loft conversion including 2 rear dormer and front and rear rooflights 2 Duck Lake Close Maids Moreton Buckinghamshire MK18 1FB	Comment deadline Oct 3 rd
18/01385/AOP	Land at Scott's Farm Scott's Farm Close Maids Moreton Buckinghamshire	update on access route
19/02912/APP	Foscote Hill Farm Foscote Road Maids Moreton Buckinghamshire MK18 1QQ	update on further meetings with agent
16/00151/AOP	Land at Walnut Drive, Maids Moreton	validate letter from MMPC to AVDC to ensure consultation before S106 agreement is finalised

147/19 **Maids Moreton Parish Action Plan:** to seek approval to create a Maids Moreton Parish Council Action Plan. To place environment items previously on this agenda onto this plan. To review and update this plan at every meeting.

148/19 **To accept Gerry Millard's resignation:** A vacancy has been advertised as of 24/09/19

149/19 **To provide an update on the village email system:** Mail Chimp

150/19 **Meeting Date, time and venue:** to seek approval to move the MMPC meetings to the first Wednesday in the month, not including August and January, at Maids Moreton Village Hall and to amend the Standing Orders accordingly. To approve meeting dates for 2020. To thank Gracewells at Maids Moreton for the provision of our previous meeting room.

151/19 **Society of Local Council Clerks:** to seek approval for the clerk to become a member of the Society of Local Council Clerks. Cost is a joining fee of £8 and an ongoing annual cost of £106.

152/19 **To discuss the NAO Code of Practice Part Two.** See email circulated prior to the meeting. Comments to be made at the meeting or emailed to the clerk and submitted to chris.borg@nalc.gov.uk by Friday 8th November 2019.

153/19 **DK Childcare:** to discuss DK Childcare Business Plan and the possibility of them renting either the Scout Hut or Cricket Pavilion for full time childcare provision. Business Plan circulated to councillors prior to the meeting.

154/19 **Play Area:** To review and agree Play Area Group recommendations for play area equipment.

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154/19 **Councillors Open Forum:** Councillors to bring items forward for the next agenda.

Proposal to ask the councillors to bring their agenda items forward prior to the meeting after sight of a draft agenda rather than at the end of meetings. Draft agenda to be circulated 2 weeks prior to the meeting for comments and agenda items.

155/19 **Public Open Forum:** members of the public may make further comments and suggestions for agenda items for the next meeting having heard the discussions at this meeting.

156/19 **Date, time and venue of the next meeting:** The next meeting will be held on November 6th at 7.30pm at Maids Moreton Village Hall.

Jacky Dale-Evans

Clerk to Maids Moreton Parish Council

Please note this is a public meeting and you may be filmed, recorded or published.

Members of the public: if you would like to see any of the attachments please contact the clerk at maidsmoretonclerk@gmail.com